Town of Gordonsville - Public Works Department

Monthly Activity Report
December 2021

Utility Officer
(water maintenance)

- Work Orders processed; **37**
- Daily Meter readings; **20**
- Miss Utility Tickets processed; **31**
- Re – Reads; **5**
- Cut off list; **None**
- Water Samples; **2 Bacti**
- Meters replacements; **2**
- Flush water lines and hydrants
    - None
- Check Chlorine levels at water tank weekly

Water Line Repair

- Noble Avenue
- Grove Avenue
- Martinsville Avenue

Vehicle/Equipment Maintenance

- Pre-Trip Inspections
- 2003 Chevy Silverado
- Snow equipment

Community /residential Tasks/ Projects

- *Leaf Removal*
    - Storm drain leaf removal
    - Main Street leaf blowing
    - Collected bagged leaves throughout Town
- *Sidewalk repair*
    - Martinsburg Avenue
- *Christmas Decorations*
    - Maintained Christmas lights throughout the month
- *Meter box upgrade*
    - Post Office

- *Cut grass, weed eating and bush hogging throughout the Town*
    - None
- *Empty Town trash receptacles Monday, Wednesday and Friday*
    - 10 on Main Street
    - 2 at Verling park
    - 1 at Cooke park
    - 1 at Police department
    - Depot/ Moore Street (*Southeast side of Gordonsville*)
    - Depot/ Central Street (*Southeast side of Gordonsville*)
    - Charles/ Depot Street (*Southeast side of Gordonsville*)
    - Mill/ Charles Street (*Southeast side of Gordonsville*)
    - Union/ Charles Street (*Southeast side of Gordonsville*)
    - Luckett's/ Cobb Street (*Southeast side of Gordonsville*)
    - Cobb/ Central Ave (*Southeast side of Gordonsville*)
    - Luckett's/ East Street (*Southeast side of Gordonsville*)
    - Bock Street (*Southeast side of Gordonsville*)

Fuel usage

- Gas: 217 gallons
- Diesel: 147 gallons

VDOT Projects

- Replaced Stop sign at Linney Avenue and Market Street intersection

Gordonsville Business Center
18079 James Madison Hwy

- Emergency Exit sidewalk install for Suite E and F

Gordonsville Airport

- None

Post Office meter box upgrade

Noble & Stonewall Ave water leak

Grove Avenue water leak (Christmas Eve)

Emergency Exit sidewalk at GBC